How to register for Summer Camp

Go to [www.kzooymca.org](http://www.kzooymca.org) and select Register.

Select Login to create your account.
If you have ever signed up for a Y program online before (swim lesson, basketball class, etc.) you should already have an online account (blue circle).

If not, you want to select the middle option (yellow circle) to set up the online access. If you have been in a licensed child care program before (Prime Time, Early Learning, Summer Camp) you will already have an account in our system.

If you or your child have never participated in Y program before (Maple or Portage) you may not be in our system. In that case you would use the option on the right (red). PLEASE try other options to first to be sure you don’t already have an account. Creating a new account when you already have one will make a duplicate account in our system.
You will find your account by entering in your Last Name, Birth Date, and Zip Code (not your child’s).

Once you enter that information you will be prompted to enter an email address. This will need to match the one you have on file already.

If you have trouble with this step, please reach out so we can ensure your information is accurate in the system.
Once your account is created, go back to the programs screen and select Summer Camp Maple.

Select the age group and schedule option you want.
Select Register. If spots are available it will let you register. If the option you choose is currently full you will have the option to be added to the waitlist.

Select the child you want to register (age restrictions will be in place). If you need to register more than one child, you will have to complete the steps for each child before registering another.
Select the weeks you plan to have your child attend camp and then press Next.

Answer questions then select Next. Questions may vary between the different camps.
You will then be taken to the agreements/waivers page. This is where you will review much of the information that used to be in the paper registration packets. We will still need hard copies of some of the forms but links are included to download them. Agreements/waivers may vary between camps.

After you have carefully reviewed all the information you will electronically sign.
If you are only registering one child select Next (blue).

**If you need to register another child select Add More Programs (yellow) and follow the steps again.**

No payments will be charged at this point.
Payment Screen.

Payments will default to the weekly scheduled due date. If you would like to pay on a different day (to match bi-weekly schedule), please contact the child care office at childcare@kzooymca.org.

A $30 registration fee is due at the time of registration.

Families who receive discounts (multiple child, scholarship, state assistance) are not able to add discounts to their own account. Please register as normal and we will adjust accordingly.

Select payment method (if you already have an account on file it will be an option, or you can enter a new payment method). You will NOT be able to register without a payment method.

Press Pay.