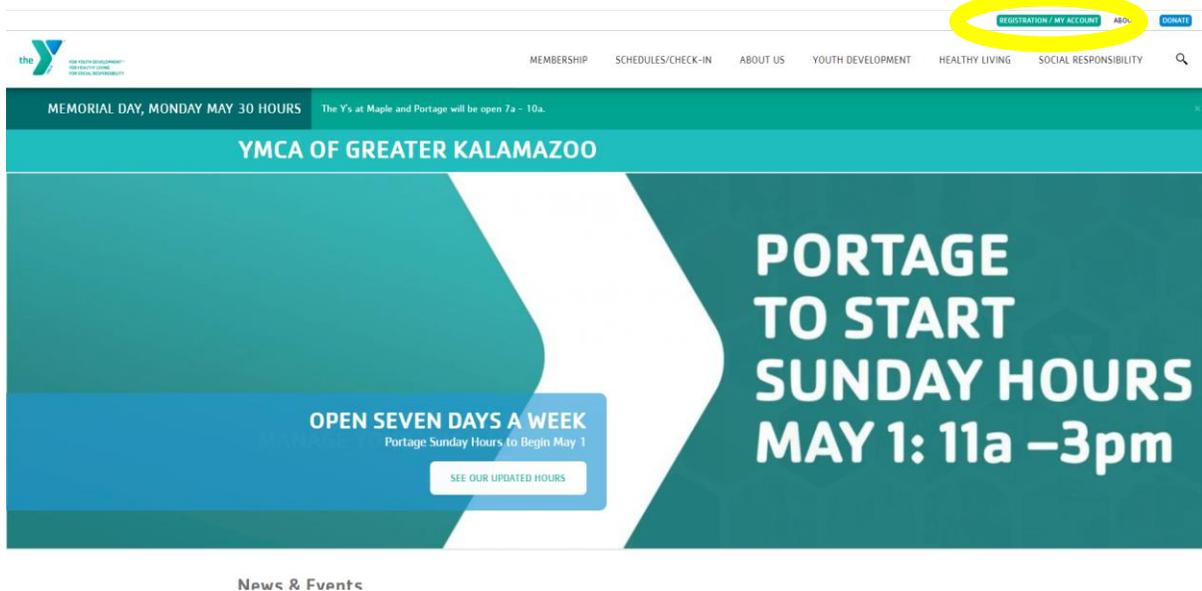
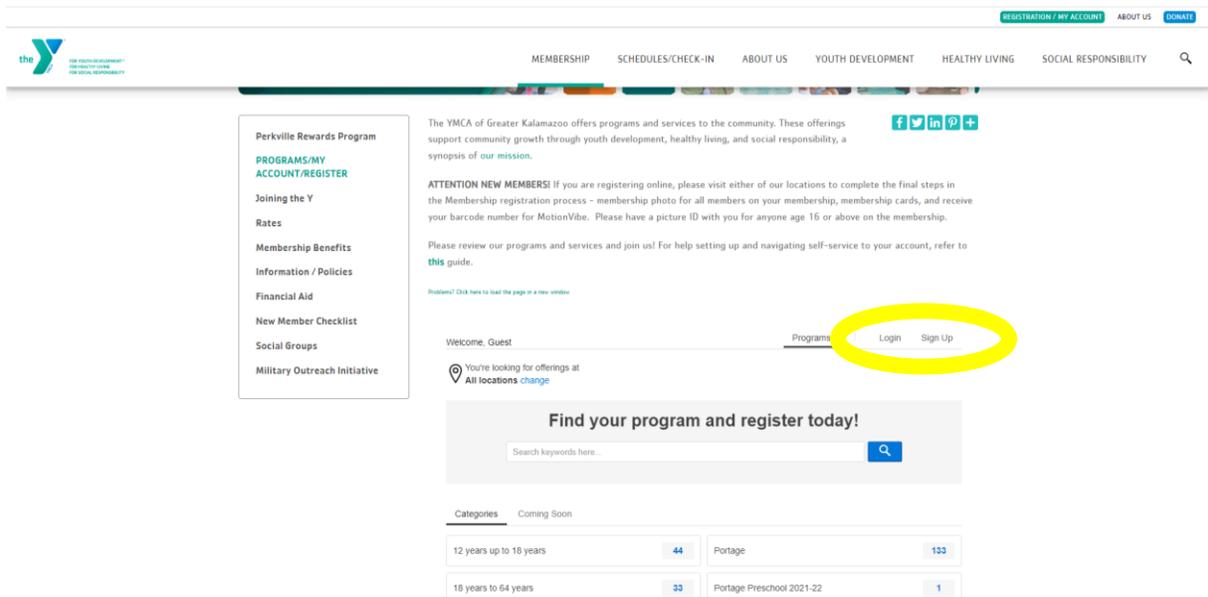


How to register for Prime Time

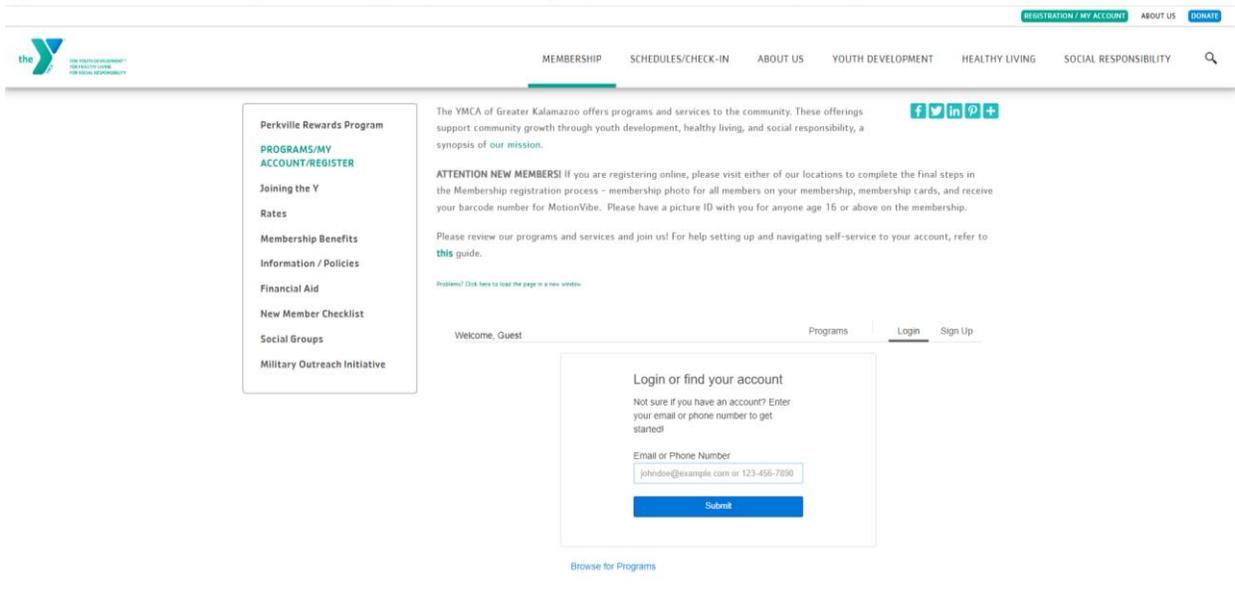
Go to www.kzooymca.org. Click on the Registration/My Account button.



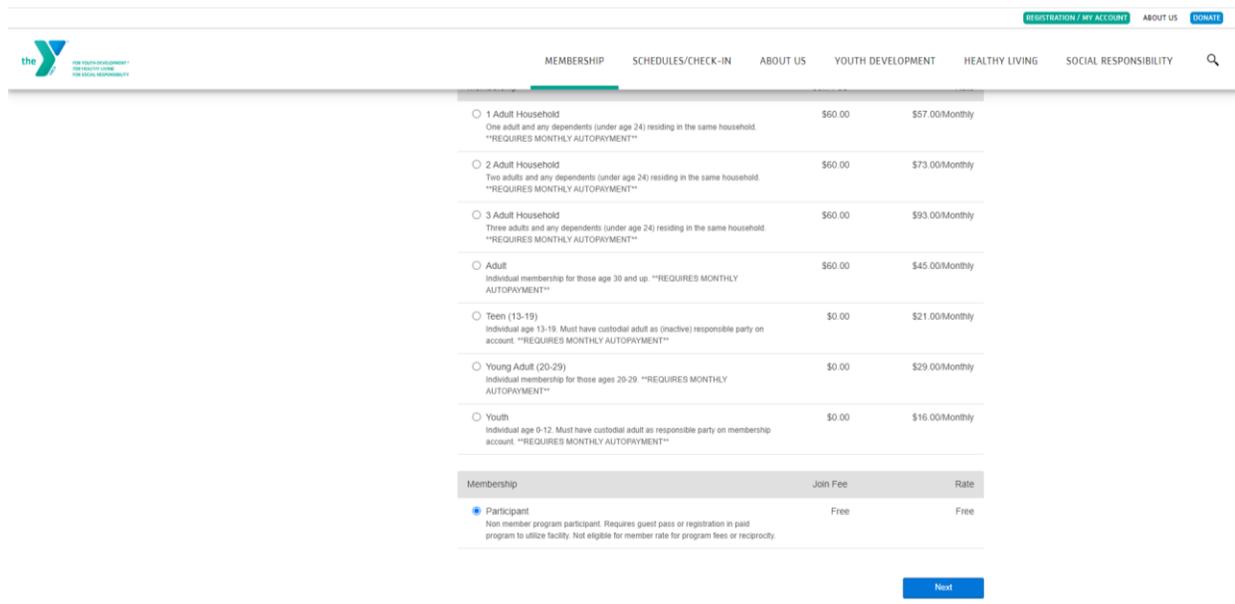
This will take you the Programs page. Scroll down and you will see a "Login" and "Sign Up" option



If you have ever signed up for a Y program online before (swim lesson, basketball class, summer camp etc.) you should already have an online account. Click the “Login” option to look up your account. Please try any email or phone number you may have on file to prevent creating a duplicate account.



If you are new to the Y, you’ll need to do the “Sign Up” option. You are able to sign up for a membership at this point, if you choose to. Otherwise scroll to the bottom and select the “Participant” option and click next to set up your account.



Once you have access to your account, go back to the Programs screen and select Portage Prime Time 2022-23. If that option doesn't appear at first, check what locations you have selected (blue circle)

The screenshot shows the YMCAs website's Programs page. The navigation bar includes 'MEMBERSHIP', 'SCHEDULES/CHECK-IN', 'ABOUT US', 'YOUTH DEVELOPMENT', 'HEALTHY LIVING', and 'SOCIAL RESPONSIBILITY'. A search bar is present. The main content area features a search prompt 'Find your program and register today!' and a table of program categories. A blue circle highlights the location selection dropdown menu, and a yellow circle highlights the 'Portage Prime Time 2022-23' program option in the list.

Categories	Coming Soon
12 years up to 18 years	44
16 years to 64 years	33
5 years and Under	85
55 +	30
6 years up to 9 years	143
9 years up to 12 years	117
Active Older Adults	14
Portage	133
Portage Preschool 2021-22	1
Portage Preschool 2022-23	2
Portage Prime Time 2022-23	3
Specialty Fitness	12
Sports	64

Select locations as needed.

The screenshot shows the YMCAs website's location selection page. The navigation bar includes 'MEMBERSHIP', 'SCHEDULES/CHECK-IN', 'ABOUT US', 'YOUTH DEVELOPMENT', 'HEALTHY LIVING', and 'SOCIAL RESPONSIBILITY'. The main content area features a 'Choose your locations' section with a list of branches and other locations. A blue circle highlights the 'Set Locations' button.

Membership Benefits
Information / Policies
Financial Aid
New Member Checklist
Social Groups
Military Outreach Initiative

Please review our programs and services and join us! For help setting up and navigating self-service to your account, refer to [this](#) guide.

Problem? [Click here to load the page in a new window](#)

Welcome, Guest

Programs | Login | Sign Up

Choose your locations

Customize your search and browsing experience by selecting the locations you want to see.

Branches

Select All

YMCA of Greater Kalamazoo - Portage YMCA of Greater Kalamazoo - Maple

Other Locations

Select All

12th Street
 Amberly
 Angling Road
 Early Learning
 Early Teen Adventure
 Haverrhill (Bus: Central Elementary)
 Jr. Explorers
 Kinder Camp
 King-Westwood (Bus: Arcadia and Indian Prairie)
 Lake Center
 Maple PreK 1

Maple PreK 2
 Maple YMCA PT (Bus: Woods Lake, El Sol, Northglade)
 Milwood Elementary School (Bus: Greenwood)
 Moorsbridge
 Parkwood Uppjohn
 Portage Preschool AM
 Portage Preschool PM
 Prairie Ridge
 Summer Sprouts
 Winchell
 Woodland

[Set Locations](#)

Once you select Portage Prime Time 2022-23 you will see three registration options: A.M. Prime Time, Both A.M. and P.M. Prime Time, and P.M. Prime Time. Please select the schedule you need.

The screenshot shows the website's search results for 'Portage Prime Time 2022-23'. The navigation bar includes 'MEMBERSHIP', 'SCHEDULES/CHECK-IN', 'ABOUT US', 'YOUTH DEVELOPMENT', 'HEALTHY LIVING', and 'SOCIAL RESPONSIBILITY'. A sidebar on the left contains links for 'Financial Aid', 'New Member Checklist', 'Social Groups', and 'Military Outreach Initiative'. The main content area features a search bar, a 'Welcome, Guest' message, and a 'Portage Prime Time 2022-23' section. This section lists three program options with their respective locations and registration dates. The first option is 'AM Prime Time (before school)' at 12th Street, Amberly, and 5 more locations, with registration opening on 5/9/2022 at 12:00 PM. The second option is 'Both AM and PM Prime Time' at 12th Street, Amberly, and 5 more locations, with registration opening on 5/9/2022 at 12:00 PM. The third option is 'PM Prime Time (after school)' at 12th Street, Amberly, and 5 more locations, with registration opening on 5/9/2022 at 12:00 PM. All options are available from Sep 05, 2022, to Jun 04, 2023, on Monday, Tuesday, Wednesday, Thursday, and Friday.

You will then be able to select the program location your child will attend.

The screenshot shows the detailed view of the 'AM Prime Time (before school)' program. The navigation bar and sidebar are the same as in the previous screenshot. The main content area features a 'Welcome, Guest' message, a 'Portage Prime Time 2022-23' section, and a sub-section for 'AM Prime Time (before school)'. This section states that the offering is available at multiple locations and provides a list of locations: 12th Street, Amberly, Angling Road, Haverhill (Bus: Central Elementary), Lake Center, Moorsbridge, and Woodland. The page also includes a 'Register' button and a link to a guide for setting up a self-service account.

Select Register.

The screenshot shows the top navigation bar with links for MEMBERSHIP, SCHEDULES/CHECK-IN, ABOUT US, YOUTH DEVELOPMENT, HEALTHY LIVING, and SOCIAL RESPONSIBILITY. A sidebar on the left contains links for Financial Aid, New Member Checklist, Social Groups, and Military Outreach Initiative. The main content area displays program details for 'AM Prime Time (before school)' with a price of \$55.00. A yellow circle highlights the 'Register' button.

Portage Prime Time 2022-23
AM Prime Time (before school)
See 2 more offerings

Date and Time
Sep 05 - Jun 04, 2023
Mon, Tue, Wed, Thu, Fri

Location
12th Street
6501 S 12th St
Portage, MI 49024
[View Map](#)

Description
Before and after school program offered at 7 PPS Elementary Schools
Locations: 12th Street, Amberly, Angling Road, Havenhill (Bus: Portage Central), Lake Center, Moorsbridge, Woodland
If you receive CDC assistance, YMCA financial assistance, or a multiple-child discount, payment adjustments will be made after you register.

Registration
MEMBER
In House ends on Jun 03, 2022
Online ends on Jun 03, 2022
NON-MEMBER
In House ends on Jun 03, 2022

Select the child you want to register. If you need to register more than one child, you will have to complete the steps for each child before registering another.

The screenshot shows the 'Select Member' page for 'Portage Prime Time 2022-23'. It displays a list of three family members: Jane Doe (27 years old), John Doe (23 years old), and John Doe, Jr. (6 years old). All are currently 'Inactive'.

Welcome, Jane Doe

Programs My Account

Select Member
Portage Prime Time 2022-23
AM Prime Time (Before School)

Jane Doe 27 years old	Inactive
John Doe 23 years old	Inactive
John Doe, Jr. 6 years old	Inactive

The system will automatically register you for the entire school year. The yellow box list the exceptions for the year (winter break, spring break, etc.). Scroll all the way down and select Next.

Welcome, Jane Doe Programs My Account

Select Dates

Portage Prime Time 2022-23
AM Prime Time (Before School)
at 12th Street
@ Jr. Doe

Please select the instances and note that exceptions, or periods in which the program is unavailable may occur and those dates and explanations will be listed below.

Registration Exceptions

Program will not be available on the following dates:

09/05/2022 - 09/05/2022	Labor Day
12/26/2022 - 01/06/2023	No Prime Time during Winter Break.
03/27/2023 - 04/02/2023	No Prime Time during Spring Break.

Program has a different rate setup for the following dates:

11/21/2022 - 11/27/2022	Thanksgiving week. Prime Time on Monday and Tuesday only.	\$22.00
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Dates	Due	Fee
<input type="checkbox"/> 09/05/2022 - 09/11/2022	Due 09/02/2022	\$55.00
<input type="checkbox"/> 09/12/2022 - 09/18/2022	Due 09/09/2022	\$55.00
<input type="checkbox"/> 09/19/2022 - 09/25/2022	Due 09/16/2022	\$55.00
<input type="checkbox"/> 09/26/2022 - 10/02/2022	Due 09/23/2022	\$55.00

You can then add any authorized pickups for your child. PLEASE NOTE: you can also add them on the Child Information Record that all families complete.

Welcome, Jane Doe Programs My Account

Authorized Pickups for John Doe, Jr.

The following people are authorized to drop off and pick up the selected child from programs, child care, and camp.

There are 0 authorized pickups for John Doe, Jr.

Answer all questions then select Next.

Welcome, Jane Doe Programs My Account

Questions

Portage Prime Time 2022-23
@ Jr. Doe

Questionnaire title
Please complete this questionnaire. This information helps us to provide the best possible care for your child.

Child's Grade Fall 2022 *

Young 5s
 Kindergarten
 1st
 2nd
 3rd
 4th
 5th

Which PPS School Does Your Child Attend? *

Does your child have any allergies or special situations? *If so, please list.

Review all agreements and waivers. Please download all required forms before continuing. You will be asked to electronically sign.

Welcome, Jane Doe Programs My Account

Agreements/Waivers

Portage Prime Time 2022-23
Jr. Doe

PHOTO AND VIDEO/AUDIO RECORDING RELEASE

I am 18 years of age or older and, if not, my Mother/Father/Legal Guardian has also signed below.

For my participation in activities to be conducted by YMCA OF GREATER KALAMAZOO, I hereby give my permission and consent, now and for all time, to YMCA OF GREATER KALAMAZOO, the National Council of Young Men's Christian Associations of the United States of America (YMCA of the USA) and third parties.

PAYMENT AGREEMENT

I understand and agree:

1. YMCA Child Care programs are not drop-in programs and my child must be registered prior to attending.
2. YMCA Child Care programs have required paperwork that must be completed before my child attends.
3. YMCA Child Care programs are prepaid programs, payments are due the Friday before care begins on Monday.

LICENSED CHILD CARE REQUIRED FORMS

Follow the links to complete the required paperwork to complete the registration process. These forms must be completed and submitted to ensure your child's spot in the child care program.

1. [Agreement and Permission Form](#)

Review Registrations: If you are only registering one child select Next at the bottom. If you need to register another child select Add More Programs (blue) and follow the steps again. No payments will be charged at this point.

Welcome, Jane Doe Programs My Account

Review Registrations

Portage Prime Time 2022-23
AM Prime Time (before school)
12th Street
Jr. Doe

[Add More Programs](#)

Item	Fee	Due Later	Due Today
09/05/22 - 09/11/22	\$55.00	\$55.00 on Sep 02, 2022	\$0.00
09/12/22 - 09/18/22	\$55.00	\$55.00 on Sep 09, 2022	\$0.00
09/19/22 - 09/25/22	\$55.00	\$55.00 on Sep 16, 2022	\$0.00
09/26/22 - 10/02/22	\$55.00	\$55.00 on Sep 23, 2022	\$0.00
10/03/22 - 10/09/22	\$55.00	\$55.00 on Sep 30, 2022	\$0.00
10/10/22 - 10/16/22	\$55.00	\$55.00 on Oct 07, 2022	\$0.00
10/17/22 - 10/23/22	\$55.00	\$55.00 on Oct 14, 2022	\$0.00
10/24/22 - 10/30/22	\$55.00	\$55.00 on Oct 21, 2022	\$0.00

Payment Screen. Payment will be scheduled on the due dates (Friday before each week). If you would like to pay on a different day (to match a bi-weekly schedule), please contact the child care office at childcare@kzooymca.org.

To pay later leave the amount at 0.

Families who receive discounts (multiple child, scholarship, state assistance), will have those adjusted after registration. (You cannot do it yourself, the child care office has to manually adjust).

Select payment method (If you have used the Y before that account will be an option, or you can enter a new payment method). You will NOT be able to register without a payment method.

Press Pay.

Welcome, Jane Doe

Programs Cart My Account

Make Payment

Total Fees \$1,947.00

Due Later \$1,947.00

9/2/2022	\$55.00
9/9/2022	\$55.00
9/16/2022	\$55.00

[See more scheduled payments](#)

Due Today

Payment Method

Payment Amount \$ 0.00

Payment Method Select Payment Method

Fees due later will be scheduled using the selected payment method.

Go Back Cancel Pay

To schedule payment, leave at 0.

Select payment method

Press Pay

You're done!

Welcome, Jane Doe

Programs My Account

Awesome!

Thank you for registering!
Your detailed receipt has been emailed to you.

You paid \$0.00 today.

Your next payment will occur on September 02, 2022 for \$55.00

Scheduled Dates	Fee
9/2/2022	\$55.00
9/9/2022	\$55.00
9/16/2022	\$55.00
9/23/2022	\$55.00
9/30/2022	\$55.00
10/7/2022	\$55.00
10/14/2022	\$55.00
10/21/2022	\$55.00
10/28/2022	\$55.00
11/4/2022	\$55.00
11/11/2022	\$55.00
11/18/2022	\$22.00
11/25/2022	\$55.00
12/2/2022	\$55.00